

2023 Christmas Market- VENDOR REGISTRATION



- Non-Profit Vendor
- Retail Vendor
- Food Vendor

Business Name _____

Representative _____

Business Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Vendor Requirements:

- Vendor fee includes one 10X10 space.
- The vendor information packet will be available at the Parks & Recreation Center (201 James Collins Blvd.) or emailed to the address provided above. Instructions and booth assignment(s) will be included in the information packet.
- There will be a Vendors Meeting through Zoom offered on **November 27 at 7:00 PM** to answer any questions you may have.

Note: Electricity will not be available. If you intend to bring a generator, it must be approved by the City of Duncanville's Fire Marshal's Office, and be quiet. There must be orange construction fencing always around the generator.

_____ I authorize event management to share my contact information with anyone inquiring about my services after the event.

_____ I understand there will not be a refund in the case of my inability to attend for any reason, including the inability to secure appropriate permits.

_____ I understand that if I serve food, it is my responsibility to have all permits in place prior to the event, and failure to receive any permit is not a reason to be refunded.

I, _____ warrant that I am the sole owner of all merchandise given out on my behalf during the event. I agree to follow all rules and regulations set forth by event staff and understand that failure to do so will result in immediate dismissal. It is understood that the City of Duncanville is merely providing a location to give out goods or services. I hereby release the City of Duncanville from any claim, action, demand, or liability arising from any conduct of any nature of the City of Duncanville or its employees. I understand that no refunds will be granted due to natural disasters or cancellations. In case of inclement weather, the event will be moved indoors to the Duncanville Recreation Center. However, generators will not be allowed inside. The City of Duncanville reserves the right to decline any vendor deemed unsuitable for the event.

# of Spaces	Type of Vendor	Space Fee
	Non-Profit	\$ 25.00
	Retail Vendor	\$ 50.00
	Food Vendor	\$ 75.00
	Total Cost	
	Staff Accepting Application	